

**Teach-out Plan
Texas A&M University-Commerce**

**Closing of Off-Site Location
A&M-Commerce at Rockwall**

Adapted from the Southern Association of Colleges and Schools Commission on Colleges policy, Substantive Change for Accredited Institutions of the Commission of Colleges.

1. Date of closure of off-site location.

December 2017

2. An explanation of how affected parties (students, faculty, staff) will be informed of the impending closure.

Students were notified in January 2017 by email from their respective academic college dean of the impending closure. This email also included an explanation of how all affected students would be assisted and advised in completing their programs of study at the main campus or another off-campus location in their current academic programs.

Immediately following the notification to all students who are currently enrolled at A&M-Commerce at Rockwall, a university-wide notification email from the Provost to all faculty, staff, and students on all campuses of Texas A&M University-Commerce was sent advising them of the Rockwall campus closing.

3. An explanation of how all affected students will be helped to complete their programs of study with minimal disruption.

Each student has been advised by his or her academic advisor or their department chair to ensure that they will have minimal disruption in their current programs. The students were advised of their options to continue their course of study at the main campus or another off-campus location, whichever was more convenient. In some cases students were advised of the availability of their program online, as well.

4. An indication as to whether the termination of the program will incur additional charges/expenses to the students and, if so, how the students will be notified.

Some students may choose to continue their degree in an online format, if that modality is available in their degree program. If a student chooses to continue the degree online, that student will be advised of the additional costs/fees associated with online courses and programs.

5. Signed copies of teach-out agreements with other institutions, if any.

N/A

6. How faculty and staff will be redeployed or helped to find new employment.

Each faculty member who teaches at A&M-Commerce at Rockwall also teaches courses on the main campus or other off-site locations, so their employment will not be affected. Employment for the three staff employees will continue through December 2017, unless other employment opportunities are found prior to that date. After December 2017, one of the three staff members will return to her former role at the Universities Center at Dallas (the downtown Dallas location). A second employee will be relocated to the Mesquite Metroplex location to continue working with the Extended University division. The Human Resources office is working with the third employee to find similar employment with a community college that works directly with the university.

7. If closing an institution, arrangement for the storing of student records, disposition of final financial resources and other assets

N/A

8. Please provide the following additional information:
a. How many students are currently enrolled at the site?

Twenty-nine students are currently enrolled in several different programs at this site.

- b. Projected graduation date for the last student(s) in each program offered at the site?

BA/BS Paralegal Studies – There are currently no students enrolled at Rockwall in the BA/BS Paralegal Studies program.

BA Psychology – There are currently three students enrolled at Rockwall in the BA Psychology program with expected graduation dates of December 2018 and August 2020.

MED/MS Curriculum & Instruction – There are currently 6 students enrolled at Rockwall in either the MED or MS Curriculum & Instruction program. Those remaining students have the following expected graduation dates:

1 student	August 2017
1 student	August 2018
3 students	August 2019
1 student	August 2020

EDD Supervision, Curriculum & Instruction-Elementary Education – There are currently 14 students enrolled at Rockwall in the EDD Supervision, Curriculum & Instruction-Elementary Education program. Those remaining students have the following expected graduation dates:

3 students	December 2017
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4 students	August 2018
1 student	December 2018
1 student	May 2019
3 students	December 2019
2 students	August 2020

NOTE: If students will not be moved to another program, you will need to extend the program closure date in order to continue to award degrees to current students under the existing program.